

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

**PURCHASE ORDER**

2021 MAR 11 AM 10:58

Supplier: **MARCO, INC.**  
 Address: **Marco Bldg., 12 Matatag St., Brgy. Pinyahan, Diliman, Quezon City**  
 Tel. No.: **8922-3504 / 8922-7365**  
 TIN: **000-356-826-000**  
 Account No.: **Landbank - (000572-1023-78)**

P.O. No. **021 - 03 - 036**  
 Date: **March 10, 2021**  
 Mode of Procurement: **Negotiated Procurement (Small Value)**

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **OFFICE OF THE SOLICITOR GENERAL**  
 Date of Delivery:  
 Delivery Term: **within thirty (30) working days upon receipt of order confirmation**  
 Payment Term: **within thirty (30) working days upon final acceptance (Bank-to-Bank)**

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	<b>Supply of labor and materials for the repair of one (1) unit carrier 10.0TR air handling unit ducted mounted type airconditioning unit for the Cesar Bengzon Division located at Ground floor, Amorsolo Wing, OSG Building.</b>  <b>Scope of Work:</b> 1. Dismantling of defective compressor, magnetic contactor and v-belt. 2. Flushing the system with refrigerant 141B. 3. Supply and installation of brand new compressor. 4. Supply and installation of brand new magnetic contactor. 5. Supply and installation of brand new v-belt. 6. Leak testing using nitrogen gas. 7. Vacuuming the system, and recharging of refrigerant 22. 8. Testing and observation of unit operation.	1		
<b>Total Amount:</b>					Php 117,800.00
Attached: Letter request from Cesar Bengzon Division					

Total Amount in Words: **One Hundred Seventeen Thousand Eight Hundred Pesos Only** Php 117,800.00

In case of failure to conform for every day of delay shall be imposed.

CONFORME:

Very truly yours,

*Gloria P. Duya*  
 Signature over printed name  
 \_\_\_\_\_  
 Date March 17, 2021

**RODRIGO L. OJENAL**  
 Supervising Administrative Officer

*Rosalinda C. Ibarra*  
**ROSALINDA C. IBARRA**  
 Director IV, HRMAS

Funds Available:

OS: 02-101101-2021-03-203  
 Amount: ₱117,800.00

*Ariel J. Ubiña*  
**ARIEL J. UBIÑA**  
 Chief Accountant - Accounting Division